

Usage Fees

Member Use of the Fellowship Hall or Gathering Place (no Kitchen) \$50

With Kitchen \$100

Non-Member use of Fellowship Hall or Gathering Place (no Kitchen) \$100 +

\$35 Custodial Fee/per Hundred attendees

With Kitchen \$200 +

\$35 Custodial Fee/per Hundred Attendees

Service Groups and Community Organizations No charge

Use of Sanctuary – please contact the church for approval – use must be approved by a pastor – please allow 1 month for approval.

Sanctuary Sound System \$50 - we will provide an operator for the sound system if this is needed for your use of the sanctuary. Please contact the church at least 2 weeks prior to your event. The sound system is not available without a trained PA Tech on site.

In order to develop a personal connection between Holy Trinity and community groups using the building, a staff member or a ministry team will meet you, show you your room assignment and review the expectations at your first or second meeting of the year. We will also “inspect” the room after use and contact you if there are any problems or questions. If there are questions regarding this policy, please call the church office at 964-4348.

Attachments: Cover Letter

Facility Reservation Form (members/nonmembers/groups)

Hold Harmless Agreement (for nonmember groups)